

POP UP MARKET CO

Pop Up Market Co - Terms and Conditions - 2024

Booking an event confirms you agree with our terms and conditions to protect Pop Up Market Co, yourself and our visitors. Pop Up Market Co reserves the right to cancel bookings at any given time. Pop Up Market Co reserves the right to decide what traders qualify to attend our events at any given times.

Expectations -

- Stalls should be set up in time and ready for the start of the event, no one is to pack down prior to the end of the market day and no vehicles on site until the event manager has confirmed it is safe to do so.
- Stalls should be set up whilst keeping walkways clear and with the general public at mind when setting up.
- All stalls must have a table cloth to cover their whole table, ideally a stretch table cloth so anything under the table is covered as well. A banner is desirable along with any dressing for the stall. Traders will not be able to set up without a tablecloth.
- All traders providing their own gazebos MUST ENSURE they have adequate weights and a sturdy gazebo to withhold wind speed up to 20mph and gust up to 40mph. Weights at a minimum of 40kg shared across the 4 gazebo legs is deemed adequate.
- Pop Up Market Co cannot be held responsible to any damages cause to your infrastructure or stock.

Health and Safety -

- All stallholders must hold valid public liability, a minimum of £5 million. If you have any staff members you must also hold a valid employers liability. You must be able to show this upon request.
- Food stalls MUST be registered with their local council before trading! You can contact your local council who will provide you with information on your packaging requirements as a business, what you should display regarding allergies and are happy to answer any questions you may have. You can refer to Safer Food, Better Business for this as well.
- Food stalls selling prepackaged food must follow Natasha's Law!
- All food stalls must have hand washing facilities along with a hygiene rating, health and safety certs and a gas cert should you require one.
- All stallholders must have an up to date risk assessment for their stall. You must be able to show this upon request.
- All food must be covered by sneeze guards or an alternative so they are not exposed to all elements / customers.
- We expect stallholders to use utensils where possible rather than handling food themselves. Gloves are deemed essential on food stalls.

Non negotiable -

- Abusive behaviour / language will not be tolerated and will result in any future events being cancelled with Pop Up Market Co. It is at our discretion to remove you from events should we deem your behaviour unacceptable.
- No foul language is to be displayed on the stall through artwork etc, this must be covered by a sticker. We run family friendly events therefore any profanities must be covered.
- No illegal references should be made to weapons or drugs within the stall.
- Smoking is prohibited in and around the stall. Please walk away from the market or to a purpose built smoking area if you need to smoke.
- Rubbish must be removed yourself!
- We have a no fur policy at our events.
- NO GENERATORS ARE ALLOWED ON SITE!
- Sellouts don't mean an early finish, if you do sellout you are still required to stay set up till the end of the event for the sake of the event and your neighbours.
- If you cannot attend an event you must let a member of the team know asap! This goes for being late as well.

Additional pointers -

- Pop Up Market Co cannot be held responsible for Parking Fines.
- As a sole trader, it is your responsibility to stay up to date and follow current legislation for your products.
- Cosmetic Guideline - CSA, CPNP, PIS. If selling vegan / cruelty free ensure you have certification from the governing bodies i.e PETA and The Vegan Society. You must also ensure your labels are in the guidelines as most contain an animal product.
- Silver Guideline - check hallmark requirements.
- Toy Guidelines - you must gain certified testing to sell toys, must carry the tested toy UKCA testing mark.
- Alcohol Guidelines - you must have a personal licence to sell alcohol. You must display a challenge 25 sign on the stall.

Cancelled Events -

- Should an event be cancelled, you will be entitled to a 75% refund or credit against another market. Should you wish to receive a 75% refund please provide us with your bank details.
- Should you need to cancel a booking, we must receive 5 working days notice. A full refund will be available with 5 days notice, after this time it is at our discretion should we be able to fill the stall with a suitable replacement.

By trading with Pop Up Market Co you are agreeing to us sharing any information required by the local authority for health and safety purposes. You are also agreeing to us sharing your business name and information through social posts and social media queries.